

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY

DMHAS BEHAVIORAL HEALTH CLINICAL MANAGER

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Connecticut Valley Hospital ~ General Psychiatry Division ~ Geriatric/ABI Services ~ Middletown

Job Posting No: CV-24189

Hours: 1st Shift ~ Monday through Friday ~ 8:00 a.m. to 4:30 p.m. ~ 40 hours per week

Salary: \$86,813 - \$118,362 Annually

Closing Date: September 18, 2014

This position will manage the staff and operations of four (4) inpatient units (including 3 Geriatric Services and 1 ABI Service) which consist of 60 patients. Coordinates plans and manages program activities focusing upon psychosocial rehabilitative skill building as well as reviewing, revising and further enhancing program goals and objectives. Partners with other discipline leaders in order to ensure that patient care needs are not only identified but specific, measurable interventions are also implemented. Program Management includes staff supervision and evaluation. Provides oversight to Unit Budgets; Works collaboratively with internal and external staff in care management processes; ensures compliance with quality assurance findings and recommendations; promotes cultural diversity in workplace and ensures client rights; identifies and plans training and development needs; analyzes problems at program level and takes appropriate action; initiates workforce planning and monitors staff utilization to meet identified goals; prepares or oversees timely preparation of reports; investigates and responds to critical incidents; may represent program in grievances and hearings; may perform clinical duties and/or related duties as required.

Eligibility Requirement: State employees who possess the general and special experience and training, currently hold the above title or those who have previously attained permanent status in the above title may apply.

General Experience and Training: Four (4) years of professional experience in Behavioral Health Care and a Master Degree in a clinical discipline, Public Health Administration, Health Care Administration or Hospital Administration.

Special Experience: Two (2) years of the General Experience must have been supervising professional staff. For State Employees, this is interpreted at the level of Behavioral Health Unit Supervisor; Nurse Supervisor or Supervising Clinician

Special Requirements: Incumbents in this class must maintain the appropriate current license for clinical social work, marital and family therapist, professional counselor, registered nurse, psychologist or alcohol and drug counselor.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Clinical Social Worker applying to a Clinical Social Worker posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

EMAIL: CVH-RECRUIT@CT.GOV ~ FAX: (860) 262-5055
Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. Mgrl